

Meeting was called to order by Committee Chair, Mr. Rogacki at 9:30A.M., at the Vilas County Courthouse, Conference Room 2, in Eagle River, Wisconsin.

The following committee members were present: Kim Simac, Mark Rogacki, Erv Teichmiller, and Vernon Wiggenhauser.

Excused absences: Mary Kim Black.

Ms. Simac was excused at 11:35.

Other present: Jason Hilger, Tom Nitz, Jean Nitz, Kris Duening and Sheriff Joe Fath.

Motion made by Mr. Wiggenhauser to approve the agenda to be discussed in any order at the discretion of the Chair. Seconded by Mr. Teichmiller. All voting aye. Carried.

Motion made by Mr. Teichmiller to approve the previous minutes from May 23rd, 2014. Seconded by Mr. Wiggenhauser. Discussion-none. All voting aye. Carried.

Wheel Tax – Brief discussion – To implement a wheel tax, the County Board would need to approve and enact an ordinance and notify the state so the state would add the wheel tax to the registration fees for people who register vehicles in Vilas County. The state keeps 10 cents per application as an administration fee. Motion made by Ms. Simac to place the wheel tax information on file. Seconded by Mr. Wiggenhauser. All voting aye. Carried.

2015 Budget – The budget process was discussed. The finance committee would like budgets approved by committees in August so they can be reviewed, discussed, and presented to the County Board in October. It was noted that the preliminary deficit for the general fund is \$158,694; however, there will be changes for capital outlay and others. It was discussed that the finance department should issue a press release noting that Vilas has the 2nd lowest mill rate in the state. The committee asked the finance director to work on a press release and share it with the committee to seek input. It was discussed that the committee should issue a press release once per month for each of the next 3 months. Mr. Wiggenhauser suggested placing the 2015 budget on the agenda every month from now until it is passed.

Finance Report – The May finance report was presented. Cash and investments are reported as \$16.2 million and unassigned fund balance of \$11.3 million. The December unassigned fund balance is reported to be \$7.9 million. It was noted the County is in a good financial position.

Policy – Grant Funds to Cover Administrative Costs – This is a newly written policy brought forth for discussion and addresses the use of grant funds to cover administrative costs when possible. Motion made by Ms. Simac to accept policy as written. Seconded by Mr. Rogacki. Discussion-Mr. Teichmiller suggested the county not utilize grant funds to cover overhead when this would affect services. Mr. Teichmiller made an amendment to policy to add language to the second line by inserting “unless use of these funds for overhead costs result in the reduction to services” after the word “costs”. Seconded by Mr. Wiggenhauser. Vote on the amendment: voting aye-Mr. Teichmiller, voting nay-Mr. Wiggenhauser, Ms. Simac, and Mr. Rogacki. Mr. Teichmiller made a 2nd amendment to add another sentence which read “No grants dollars should be expended for overhead costs in grants where this matter has not been addressed” Three calls were made for a second to the motion with none being made. Motion died for lack of second. Vote on the policy as it was originally presented –voting aye – Mr. Wiggenhauser, Ms. Simac, Mr. Rogacki. Voting nay-Mr. Teichmiller. Motion carried.

Approval of Bills and Payroll – Motion made by Mr. Teichmiller to approve bills and payroll. Seconded by Mr. Wiggenhauser. All voting aye. Carried.

Overtime Report – Overtime for May is 1,435 hours and \$41,035. Year-to-date overtime is higher by 137 hours and \$5,369 as compared to last year. Most of the overtime was from the Sheriff's Department and Jail. The Sheriff explained that most of the overtime is caused by transports (inmates, medical, suicidal, etc.) and meeting minimum staffing levels.

Line Item Transfers – The finance director presented a line-item transfer which was requested by the Forestry Committee. The intent of the transfer was to move budgeted expenditures from the land sale fund (Fund 250) to the Forestry Department to allow the crushing of gravel. The Finance Director consulted with the department heads from Forestry and Parks and they indicated they could postpone this expenditure and budget for them in 2015. Based on this discussion, the Finance Director has suggested this item to be addressed in the 2015 budget. Motion made by Mr. Teichmiller to postpone the line item transfer and refer the issue back to the Forestry Committee. Seconded by Mr. Wiggerhauser. All voting aye. Carried.

Out of County/State Travel – Motion made by Mr. Teichmiller to approve out of county travel for the Sheriff's department staff for the Spillman Conference in Utah. Seconded by Ms. Simac. Discussion-the committee is looking forward to changes in standing rules which would eliminate the need for this committee to approve travel that is already approved in the current year budget. Mr. Wiggerhauser suggested he would not be opposed to seeing departments not spend all of their budgeted travel. It was suggested that the Sheriff review this travel request in his 2014 budget. All voting aye. Carried.

Finance Director Job Description – Job description was handed out as requested in the prior meeting. No action taken.

Letters and Communications – None

Future meeting dates – Next regularly monthly meeting is scheduled for Wednesday, July 11th at 9:30 a.m.

There is nothing more on the agenda therefore; the meeting is adjourned at 12:11 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.
Submitted by: Jason Hilger